

# Riverview Community Centre, Clyde River Rental Policy Guidelines

## Rental Pricing Schedule

**Main Contact:** Julia Purcell 902 368 7526 or by email [riverviewcommunitycentrepei@gmail.com](mailto:riverviewcommunitycentrepei@gmail.com)

**Payment** may be made by cheque payable to the Rural Municipality of Clyde River or by cheque or e-transfer to [administrator@clyderiverpei.com](mailto:administrator@clyderiverpei.com). Mailing address att. Fred Beer PO Box 644 Cornwall, PE COA 1H3. Receipts will be given. The rental agreement will need to be signed and received before the rental date(s) to complete the booking. Centre management reserves the right to cancel any rental for any reason.

### Regular Rate (non -Residents, Business, Government)

- Half day (4 hours) \$70 includes two main rooms plus kitchen use
- Full day (8 hours) includes light kitchen access and two main rooms \$100-
- Extended day (24 hours) \$150- including light kitchen access and two main rooms

### Resident Rate (Residents of Clyde River and Non-Profits)

- Half Day \$50(4 hours) includes light kitchen use and two main rooms
- Full day \$75(8 hours) includes light kitchen use and two main rooms
- Extended day \$100 (24 hours) includes light kitchen use and two main rooms

### For profit Events (Craft Fairs etc.)

- Same as Regular Rate- see above

**Damage Deposit:** A damage deposit of \$200 may be required for rentals of 24 hours or more.

**Linen:** Cloth tablecloths can be made available for a fee of \$20-

**Please note** that government requires that someone who holds a Food Safety Course Certificate be present on the premises if baking or cooking is done in the kitchen. Light use means coffee/tea and fridges

**Custodial Charges:** It is expected that the Centre be returned to the original condition with chairs and table wiped clean and stacked away, floor swept and waste sorted. If that is not the case a cleaning fee of \$50 will be charged, in addition to the rental fee.

**Special Considerations:** Bookings by community residents, events with special circumstances please contact Julia directly for consideration.

**Everyone using the Centre needs to follow current COVID guidelines. Everyone needs to sign in on the attendance record when entering the Centre. Renters are asked to complete their own COVID Operational Plan and have it available during their event. Smoke machines cannot be used at the Centre nor confetti, lit candles or glitter.**

**Amenities:** Fibre Op Internet with wifi, sound system, piano, kitchen, projection screen, EA Defibrillator, Waste Watch Note\* street address is 718 Clyde River Road, Clyde River